

# Montgomery-Floyd Regional Library

## Library Code of Conduct

The Montgomery Floyd Regional Library System offers a welcoming and comfortable environment for everyone. The Board of Trustees has established the Library Code of Conduct to protect the rights of library patrons and staff to enjoy a safe space conducive to the effective use of library facilities, materials, resources and services.

Irresponsible use of the library and grounds include but are not limited to the following:

- Any illegal activity including stealing, damaging, or altering any library property
- Disruptive, drunken, or threatening behavior, including cursing, and making Obscene gestures
- Acts of sexual misconduct, including but not limited to indecent exposure; offensive touching; sexual harassment; displaying pornography; stalking or staring; any conduct that alarms, annoys or harasses another patron or staff
- Unacceptable personal hygiene. Shirt and shoes must be worn in the buildings
- Possession of a weapon except as permitted by law or exhibiting any item in a threatening manner
- Consumption of alcohol, intoxicants, or tobacco, including e-cigarettes
- Bringing animals into the building except properly identified service animals, or animals used in library programs
- Soliciting money, donations, signatures, or other activities that request assistance from the public
- Entering before or after open hours; using the library when banned
- Photographing or recording users of the library without their permission and permission of the library staff
- Performing any illegal act or conduct in violation of federal, state or local law, ordinance, or regulation

The Code of Conduct will be enforced by staff and/or local law enforcement. Patron identification, including name, address, and telephone number may be requested. Any patron not abiding by the policies of the library will be required to leave the premises and may forfeit their library privileges. Any patron may appeal to the Montgomery-Floyd Regional Library Board of Trustees in respect to any action taken under this Code of Conduct.

Approved: Montgomery-Floyd Regional Library Board of Trustees, May 18, 2016.